

**AGM 2015 Friday 11th September, 7:30-9pm.
St Joseph's Hall, Balerno**



**A community success – initiated in....funded by.....
managed by....built by....THE COMMUNITY.**

Minutes

42 Members Attended

Apologies

Anne and Scott Johnstone, Andrew Burns, Jonathan Gibbs, Peter Hawkins, Gordon Laing, Mike Ling, Andy Maybury, Douglas McBeth, Chris and Liz Robinson, Devin Scobie, Aileen Wilson, Jane Petty, Katey Petty, Gordon Mavor.

Agenda for the evening:

- Chairman's remarks
- Approval of annual accounts – Tony Allen
- Agreement to verify the accounts – Tony Allen
- Appointment of verifier (Gordon Mavor) – Tony Allen
- Election of the Board
- Project Report
- Harlaw Hydro Education – Graham Ellis
- Investing in the community – Keith Taylor, BVT Chair
- EIS/SEIS
- AOCB
- Questions
- Wine, juice and nibbles

Chair's remarks – Martin Petty

- At our last AGM we had some challenges
 - Lease – 1st draft received from CEC May 2014, Trees!!, OfGem - pre-accreditation, Rising costs
- Wonderful response from society members - E-mail assault on CEC, OfGem relented, More shares sold
- Work started September 2014
- Work completed August 2015

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Accounts – Treasurer – Tony Allen

-£30,864 net deficit to March 2014 . To March 2015 – working net surplus of £372, 136

FOR THE YEAR ENDED 31 MARCH 2015

	Note No.	2015 £	2015 £	2014 £	2014 £
INCOME					
Income	2		0		0
Bank Interest			<u>1,170</u>		<u>458</u>
EXPENDITURE					
Professional Fees		21,699		0	
Insurance		4,624		0	
Legal Fees		3,680		0	
Annual Memberships		330		233	
Travel & Subsistence		138		114	
Stationery		190		50	
Website Costs		0		600	
Accountancy Fees		300		300	
Depreciation		0		0	
			<u>30,960</u>		<u>1,297</u>
(DEFICIT)/SURPLUS FOR THE YEAR			<u>-29,791</u>		<u>-839</u>
	Note No.	2015 £	2015 £	2014 £	2014 £
TANGIBLE FIXED ASSETS					
	3		<u>168,317</u>		<u>65,562</u>
			168,317		65,562
CURRENT ASSETS					
Bank and Cash		203,929		267,248	
Debtors	4	<u>424</u>		<u>27</u>	
		204,353		267,274	
CREDITORS: Amounts falling due within one year					
	5	<u>534</u>		<u>300</u>	
			203,819		266,974
CREDITORS: Amounts falling due after more than one year					
			<u>0</u>		<u>0</u>
			<u>372,136</u>		<u>332,536</u>
CAPITAL and RESERVES					
Share Capital	7		403,000		333,375
Net (Deficit)/Surplus for current year	6		-30,864		-839
Shareholder Funds			<u>372,136</u>		<u>332,536</u>

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Formal acceptance of accounts:

Proposer Simon Dormer. Seconder Alastair Fraser.

Accountant – to keep Gordon Mavor as our accountant agreed.

Proposer Andrew Clarke and Seconder David Bewsey.

Board Elections:

Board Membership

Simon Dormer (nominated by BVT), Ian Hynd (nominated by BVT), Martin Petty (nominated by BVT), Lynn Molleson (elected 2014) , Johanna Carrie (elected 2014), Mike Molleson (elected 2014, retiring by rotation), Tony Allen (Co-opted 2014).

Standing for election : Mike Molleson and Tony Allen.

Mike Molleson – proposer Graham Ellis seconder Andrew Clarke

Tony Allen – proposer Andrew Clarke and seconder Susan Nuttgens

What Happened Since May 2014.

- E-mail assault on CEC CEO, Leader & Deputy Leader
- More shares – now 254 members and £401,500 capital raised
- Terms of lease accepted / agreed (July 2014)
- Trees removed (August 2014)
- Technical team meeting weekly
- SJB appointed as civil contractors
- Golden Spade Event – September 2014
- Test running July 2015
- Commissioning and completion of civil work August 2015
- Formal Opening September 2015
- ‘Power Meter’ developed for the web-site

“ a wonderful team to work with. All willing to pick up things and get the job done”
Martin

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Project Costs

Item	Totals
Equipment (Kestral)	£156,301
Civil Construction (SJB)	£151,261
Grid Connection (SPN & SSE)	£25,205
Design & Contract Management (Adrian Laycock)	£19,200
Blacksmiths (DMH & Barr)	£6,278
Insurance (Insureness)	£5,596
Clerk of Works (Clayton Fourie)	£4,020
Lease (McClure Naismith)	£3,680
Archaeology (Guard)	£3,320
Pipe Bend (George Brown)	£2,592
HH Education (AW Design)	£2,103
Trees (Forest Frontiers, Cutabove)	£1,975
BT	£1,346
SEPA - Variation	£83
	£382,961

Education project – Graeme Ellis

As well as building the hydro scheme the project is gathering and displaying information for general use and for education. A new wide screen TV with the live feed from the HH website and possibly some static display boards will be installed in the Harlaw Visitors Centre.

There is an appetite for visits and information from schools – local and not so local – they want to come and see how the machinery works. Excellent feedback from Deanpark Primary School on their site visit.

The data gathered will be available for research – by schools, uni and PhD level as well as CEC use.

Live data feed:

Go to the HH website and click on Power Meter in the menu bar or type in <http://www.harlawhydro.org.uk/power-meter/#.VhPXCfIVhBc>

The website can be accessed via smartphones and has been configured to display on mobiles and tablets.

Community Plans - Keith Taylor – BVT chair

BVT came out of the BCC and in turn HH came out of the BVT, forming from the original Energy group.

BVT activities have included: Bees, partnering village screen, farmers market – very much a hub where people can come to get support for various village projects e.g. procuring a lease for the janitor's house to help solve the storage situation for the local Scouts. Also using the janitor's house as a community base, particularly with educational links with BHS in mind.

Community consultation – survey monkey. Seeking funding to have a non-paper based consultation element. Asking our community what it wants will always be our starting point.

Currently have funding from DTAS (Development Trust Association for Scotland) for staff – p/t manager, admin and communication to develop BVT as a community anchor organisation.

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Get the funding scheme for the use of the HH money is paramount: visit to Udney Community Dev Trust, Aberdeenshire to look at how their grant scheme was set up and how transparent and fair it is. Emma Galloway, VC of BVT. Talking to Foundation Scotland for advice. Aim : 1. how to develop BVT and it's projects (in line with the community consultation) and 2. how to build the capacity of other local organisations.

SEIS

- The society submitted an SEIS1 (November 2014)
 - 70 per cent of the first £150k spent
- HMRC returned (SEIS3s) for the society to send to the investors so they can claim tax relief (December 2014)
- Some experiences
 - HMRC response very slow, don't reply to letters
 - 30% refund sent
 - Self Assessment form demanded
 - 50% received
- Opinion – many tax officers have not come across EIS and even fewer have met SEIS. Persistence may be required.
- Using the SEIS3 supplied by the company the investor claims for the tax year in which the shares were issued (i.e. 2013/2014)
- Investors can claim relief up to five years after the 31 January following the tax year in which the investment was made.

EIS

- The company must submit form EIS1 to the SCEC
 - The company cannot submit an EIS1 until it has been trading for at least four months (confirmed using form EIS2).
 - EIS1 submission expected December 2015
- If the SCEC accepts that the company, its activities, and the shares all meet the requirements of the scheme, it will issue the company with a certificate to that effect, and will supply claim forms (EIS3s)
- The company issues EIS3s to qualifying Investors.
- Using the EIS3 supplied by the company the investor claims on their Self Assessment tax return **for the tax year in which the shares were issued (i.e. 2013/2014)**
- Investors can claim relief up to five years after the 31 January following the tax year in which the investment was made.

FITS

DECC (Department of Energy and Climate Change) published a consultation on a review of the FIT Scheme on 27th August.

<https://www.gov.uk/government/consultations/consultation-on-a-review-of-the-feed-in-tariff-scheme>

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To respond to the consultation, please do so via DECC's website:

<https://econsultation.decc.gov.uk/office-for-renewable-energy-deployment-ored/fit-review-2015>

This consultation closes on the 23rd October 2015.

MP *"you have a chance to respond and can make a difference"*

AOCB

None listed

Questions:

Why SPN and SSE? Normal to have both. One for the line and one for the metre – SSE provide the metre.

What did we pay BT for? We have a telephone line for the broadband for the education web display and to monitor and control the facility remotely.

VAT? Yes, we are VAT registered and we do claim the VAT back.

Question about expected and actual operating levels and potential revenue – we can't generate at the optimal level until we get more rain. CEC Flood Prevention use the reservoirs to hold unexpected heavy rain but even allowing for that the reservoirs are unusually low. We are in a very dry period and are operating at lowest level we can with the compensation flow available. The feasibility studies showed the projections based on average rainfall but no-one can predict when and where the rain will come.

We get slightly less income overnight, so if we have to switch off we are doing so during the night.

SEPA requires as a basic minimum a compensation flow coming down Bavelaw Burn, so we are unable to shut off the water completely.

How often will we get paid from the power company? – Under our Power Purchase Agreement we are paid monthly for the electricity we export. OfGem pays the Feed in Tariff quarterly and, so we are told, 6 weeks in arrears.

How will the other villages benefit? The BVT is enabled through it's Memorandum and Articles (*Balerno (in Edinburgh) and those communities surrounding the village of Balerno (in Edinburgh)*). to give money to projects in Balerno and neighbouring communities. The grant scheme will reflect this.

Lynn Molleson – Minutes